



**Consolidated Construction Consortium Ltd.**

PROCEDURE NO. : **CSP- 4.3.3B**

**PROCEDURE FOR  
HEALTH & SAFETY MANAGEMENT PROGRAMS  
AND  
ENVIRONMENTAL MANAGEMENT PROGRAMS**

REV.NO. 0

DATE: 16-04-2008

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AND ENVIRONMENTAL MANAGEMENT PROGRAMS**


0

16-04-2008

First issue

REV. NO.

DATE

BRIEF RECORD OF REVISIONS

PREPARED BY : HEAD - HSE

SIGNATURE

NAME

: S N NARAYANAN

APPROVED BY : DIRECTOR (OPERATIONS)

SIGNATURE

NAME

: V G JANARTHANAM



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## **1.0 OBJECTIVE**

To prepare Health & Safety Management Programs (HSMPs) and Environmental Management Programs (EMPs) for the set objectives & targets

## **2.0 SCOPE**

This procedure covers all activities performed at project sites and offices.

## **3.0 RESPONSIBILITY**

As defined in the procedure.

## **4.0 PROCEDURE**

### **4.1 Preparation of HSMPs/EMPs**

4.1.1 PM to prepare and SE to facilitate in preparation of HSMPs/EMPs based on the objectives and targets set by the respective PC.

4.1.2 The HSMP/EMP to include.

- a) Scope (area, location).
- b) Objectives & Targets.
- c) Overall responsibility.
- d) The relevant aspect, impact or hazard/risk.
- e) Steps involved in achieving the objectives and targets.
- f) Responsibility for each activity.
- g) Performance indicator(s), if any.
- h) Records to be maintained (indicating the name of the record and responsibility).
- i) Time frame for completion of activities.
- j) Resources required.

4.1.3 If any of the stages/steps in HSMP/EMP involves activities to be carried out by other organizations, then the HSMP/EMP will have the counter signature by the concerned PM/SE.



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4.1.4 PC to identify the resources required including personnel, equipment and financial for completing the HSMPs/EMPs. This shall include any special training as specified by regulatory requirements.

4.1.5 HSMPs/EMPs are to be reviewed by Head - HSE and approved by concerned PC.

4.1.6 HSMPs/EMPs shall be declared completed by PC/PM, only after validating and demonstrating the achievement of set targets. The status of implementation of HSMPs/EMPs to be informed to Head - HSE.

#### **4.2 Review and Updating of HSMPs/EMPs**

4.2.1 PC/PM to review and update the HSMPs/EMPs as considered necessary whenever there is new development or change in current activities and communicates to Head - HSE.

#### **4.3 Monitoring implementation of HSMPs/EMPs**

4.3.1 PM/SE to implement the HSMPs/EMPs as per the action plan. PC/PM to monitor & report the progress to Head - HSE to enable him to present to Company HSE committee.

4.3.2 PC/PM/SE to review and update the specific aspects/impacts, hazards/risks related to those HSMPs/EMPs upon completion. The need for developing OCPs for continuance of benefit as specified in the HSMP/EMP will also be reviewed.

4.3.3 Head - HSE to monitor the implementation of HSMPs/EMPs and present the status to top management.