

ABE Integrated Management System HSE Objectives & Targets Procedure	IMS	Dept: Issue: 01, Rev:2	Ref: ABE-HSE-OB-01 Last Revision: May '16
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## **SAFETY OBJECTIVES AND TARGETS PROCEDURE**

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## SAFETY OBJECTIVES AND TARGETS PROCEDURE

### 1.0 PURPOSE AND SCOPE

The purpose of this procedure is to define Safety & Environmental objectives and targets of ABE.

This procedure covers all activities, products and services which can have significant hazards on the safety of personnel and equipment and impact on the environment.

### 2.0 DEFINITIONS AND ABBREVIATIONS

<b>ABE</b>	:	Albanna Engineering
<b>DM</b>	:	Dubai Municipality
<b>IMS</b>	:	Integrated Management System
<b>CEO</b>	:	Chief Executive Officer
<b>MSDS</b>	:	Material Safety Data Sheet
<b>MR</b>	:	Management Representative
<b>PO</b>	:	Process Owner
<b>HSE</b>	:	Health, Safety & Environment
<b>Environmental Objective</b>	:	A goal which is consistent with ABE -Environmental policy and which considers significant environmental aspects and applicable laws and regulations.
<b>Environmental Target</b>	:	A performance requirement based on an environmental objective. A target should be met in order for the underlying objective to be met.

### 3.0 RESPONSIBILITY

- 3.1 HSE Officer is responsible for defining safety and environmental objectives and targets together with PO and CEO
- 3.2 Project Managers and Operations Manager are responsible for managing day-to-day operations for achieving ABE's safety and environmental objectives and targets and develop appropriate measures to track progress towards meeting the objectives and targets.
- 3.3 Project Engineers and Supervisors are responsible for implementing and meeting the goals within their operational area. They are also responsible for communicating objectives and targets and the means for achieving them to employees working within their operational area.

### 4.0 PROCEDURE

- 4.1 Safety & Environmental objectives and targets for each activity will be established in line with ABE objectives procedure ABE-QA-OB-01. Objectives and targets will be consistent with ABE's IMS Policy.
- 4.2 In establishing objectives and targets, consideration will be given to:
  - 4.2.1. Hazard Identification and Risk assessment
  - 4.2.2. Legal and other requirements
  - 4.2.3. Technological option.
  - 4.2.4. Cost of risk reduction

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- 4.2.5. Financial, operational and business requirements
- 4.2.6. Views of customers and interested parties
- 4.2.7. Environmental legal and other requirements
- 4.2.8. Technological option
- 4.2.9. Financial, operational and business requirements
- 4.2.10. Views of customers and interested parties

- 4.3 Performance against objectives and targets will be reviewed at least every month by and reported at the management review meeting. The management review will endorse the safety objectives and targets.
- 4.4 The performance against objectives and targets is also communicated to employees via inter office memos, tool box talks and bulletin board articles.
- 4.5 *Any new or revised legal requirements to be complied shall be made as objectives and systematically followed-up to achieve.*
- 4.6 *The objectives can be formed out of an Incident, Near miss or other lesson learned in order to mitigate the same. These objectives shall be followed closely.*

## **5.0 RECORDS**

Hazard Identification and Risk assessment ratings for all activities.  
Audit reports.

Dubai Municipality audit reports. (Only for Dubai emirate)

Periodic review reports and reports of tests conducted by third party agency will be maintained by the HSE Officer.

## **6.0 DISTRIBUTION AND AVAILABILITY**

- CEO
- Department Heads
- Controlled Copy Holders of IMS Manual
- Safety officer

## **7.0 ATTACHMENTS**

Nil