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|  | | **.**  **HSE OPERATIONAL CONTROL PROCEDURE** | | | **DOC No.** | | | | |
| **OCP No.** | | | | |
| **Date :** | | | | |
|  | | | | | | | | | |
| **ACTIVITY:** | | | **BUILDER HOIST** | | | | | | |
| **Project : Sub-Contractor:** | | | | **Location : Nature of work :** | | |  |  |  |
| **Sl.**  **No.** | **Controls** | | | | | **Performed by** | | **Checked by** | |
| 1 | Verify test and examination certificates of Builder Hoist / winch | | | | |  |  |  |  |
| 2 | Verify test and examination certificates of lifting gears | | | | |  |  |  |  |
| 3 | Ensure maximum capacity of Builder Hoist and test date marked on it | | | | |  |  |  |  |
| 4 | Conduct pre-operative checks on the functioning of limit switches | | | | |  |  |  |  |
| 5 | Engage operator who is at least 18 years of age and is competent | | | | |  |  |  |  |
| 6 | Lifting platform to be guarded at all sides | | | | |  |  |  |  |
| 7 | Hoist tower should be covered with safety net | | | | |  |  |  |  |
| 8 | Safety belt must be worn by the worker who is engaged in loading and unloading | | | | |  |  |  |  |
| 9 | Establish signals | | | | |  |  |  |  |
| 10 | Proper coordination should be ensured between the hoist operator and the workers engaged in loading and unloading | | | | |  |  |  |  |
| 11 | All moving parts must be guarded and the rope way must be completely fenced | | | | |  |  |  |  |
| 12 | Periodical inspection must be done to check for damages at rope and equipment | | | | |  |  |  |  |
| 13 | The control box must be locked and key must be available only with the operator | | | | |  |  |  |  |
| **Prepared By :**  **SE / SS :**  **Date :** | | | | **Approved By : Project Manager : Date :** | | |  |  |  |