|  | |  | | |  | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **.** | | | **DOC NO** | | | | | |
|  | | | | | |
| **OPERATIONAL CONTROL PROCEDURE** | | | **Date :** | | | | | |
|  | | | | | | | | | | |
| **ACTIVITY:** | | | **Oil Flooding / Spillage** | | | | | | | |
| **Project : Sub-Contractor:** | | | | **Location Nature of work:** | | | **:** |  |  |  |
| **Sl.**  **No.** | **Controls** | | | | | **Performed by** | | | **Checked by** | |
| 1 | Contain the oil leak / flooding / spillage by providing barrier with appropriate material to stop spreading | | | | |  | |  |  |  |
| 2 | Try to pump or scoop the oil and collect in a leak proof container. | | | | |  | |  |  |  |
| 3 | Spread saw dust or other suitable material which will prevent the spreading. | | | | |  | |  |  |  |
| 4 | Collect the oil soaked saw dust / other material and put it in container or impervious bags. | | | | |  | |  |  |  |
| 5 | Store the oily saw dust or other material in the hazardous waste storage room. | | | | |  | |  |  |  |
| 6 | The Hazardous Storage room must be protected from heat source. | | | | |  | |  |  |  |
| 7 | The Hazardous Storage room must be equipped with ABC / BC Fire extinguisher. | | | | |  | |  |  |  |
| 8 | The Hazardous Storage room should be locked and the key must be under the control of authorized person. | | | | |  | |  |  |  |
| 9 | The oily soaked waste should be disposed through approved contractor only. | | | | |  | |  |  |  |
| 10 | Disposal records should be maintained. | | | | |  | |  |  |  |
| **Prepared By :**  **SHE :**  **Date :** | | | | **Approved By : Project Manager : Date :** | | |  |  |  |  |